

AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type <input type="checkbox"/> City <input checked="" type="checkbox"/> Township <input type="checkbox"/> Village <input type="checkbox"/> Other		Local Government Name GILFORD TOWNSHIP	County TASCOLA
Audit Date 3-31-2004	Opinion Date 6-28-2004	Date Accountant Report Submitted to State: 7-26-2004	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes and in the report of comments and recommendations.

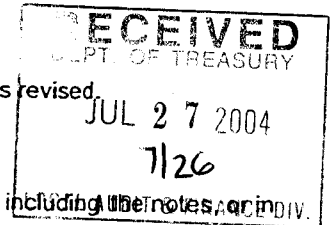
You must check the applicable box for each item below.

- ☐ yes ☒ no 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.
- ☐ yes ☒ no 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
- ☐ yes ☒ no 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
- ☐ yes ☒ no 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
- ☐ yes ☒ no 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
- ☐ yes ☒ no 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
- ☐ yes ☒ no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
- ☐ yes ☒ no 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
- ☐ yes ☒ no 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.			X
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

Certified Public Accountant (Firm Name) ANDERSON, TUCKEY, BERNHARDT & BORAN, P.C.			
Street Address 715 E FRANK ST	City CARO	State MI	ZIP 48723
Accountant Signature Garry Anderson CPA			



GILFORD TOWNSHIP
Tuscola County, Michigan

Annual Financial Statements
and Auditor's Report

March 31, 2004

TOWNSHIP BOARD

Supervisor.....	James Stockmeyer
Treasurer.....	Ruth Ann Kaijala
Clerk.....	Lila Ruppert
Trustee.....	Nancy Keyes
Trustee.....	Kent Houghtaling

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ANDERSON, TUCKEY, BERNHARDT & DORAN, P.C.

Certified Public Accountants



Gary R. Anderson, CPA
Jerry J. Bernhardt, CPA
Thomas B. Doran, CPA

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Jamie L. Peasley, CPA

June 28, 2004

INDEPENDENT AUDITOR'S REPORT

Members of the Township Board
Gilford Township
Tuscola County, Michigan

We have audited the accompanying general purpose financial statements of the Township of Gilford as of March 31, 2004 and for the year then ended. These general purpose financial statements are the responsibility of Gilford Township management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall general purpose financial statement presentation. We believe that our audit provide a reasonable basis for our opinion.

The Township has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by U.S. generally accepted accounting principles is not included in the financial report.

In our opinion, except for the effects on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Township of Gilford as of March 31, 2004, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The supplemental financial information listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of Gilford Township. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

Anderson, Tuckey, Bernhardt & Doran, P.C.

ANDERSON, TUCKEY, BERNHARDT & DORAN, P.C.
CERTIFIED PUBLIC ACCOUNTANTS

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GENERAL PURPOSE FINANCIAL STATEMENTS

GILFORD TOWNSHIP
Combined Balance Sheet - All Fund Types
March 31, 2004

	<u>GOVERNMENTAL FUND TYPE</u>		<u>FIDUCIARY FUND TYPE</u>
	<u>GENERAL</u>	<u>SPECIAL REVENUE</u>	<u>AGENCY FUND</u>
<u>ASSETS</u>			
Cash in Bank - Chemical	\$ 131,985	\$ 69,916	\$ 939
Cash in Bank - Gateway			
Cash in Bank - Chemical C.D.			
Taxes Receivable			49,645
Due from other funds	46,640	9,166	
<u>TOTAL ASSETS</u>	<u>\$ 178,626</u>	<u>\$ 79,082</u>	<u>\$ 50,584</u>
<u>LIABILITIES & FUND BALANCE</u>			
Accounts Payable		\$ 239	
Due to other funds		43,427	\$ 12,379
Due to other governmental units			38,205
Total Liabilities	-	43,666	50,584
Fund Balance:			
Undesignated	\$ 178,626	35,415	
Total Fund Balance	178,626	35,415	-
<u>TOTAL LIABILITIES & FUND BALANCE</u>	<u>\$ 178,626</u>	<u>\$ 79,082</u>	<u>\$ 50,584</u>

The accompanying notes are an integral part of the financial statements.

TOTALS
(MEMORANDUM ONLY)

March 31	
2004	2003
<hr/>	<hr/>
\$ 202,840	\$ 181,941
-	539
-	10,036
49,645	49,510
55,806	38,976
<hr/>	<hr/>
\$ 308,291	\$ 281,002
<hr/>	<hr/>
\$ 239	
55,806	\$ 38,976
38,205	39,937
<hr/>	<hr/>
94,250	78,913
<hr/>	<hr/>
214,041	202,089
<hr/>	<hr/>
214,041	202,089
<hr/>	<hr/>
\$ 308,291	\$ 281,002
<hr/>	<hr/>

GILFORD TOWNSHIP
Combined Statement of Revenues, Expenditures And
Changes In Fund Balance - All Governmental Fund Types
For The Year Ended March 31, 2004

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUNDS</u>
REVENUES:		
Taxes	\$ 43,914	\$ 133,521
Intergovernmental	60,316	
Licenses and permits	365	
Charges for services	1,137	
Interest	2,716	
Miscellaneous	684	503
	<hr/>	<hr/>
TOTAL REVENUES	109,132	134,024
	<hr/>	<hr/>
EXPENDITURES:		
Legislative	11,778	
General Government	25,862	
Public Works	49,205	104,586
Recreation and Cultural	4,562	
Public Safety	913	32,314
Payroll Taxes	1,985	
	<hr/>	<hr/>
TOTAL EXPENDITURES	94,304	136,900
	<hr/>	<hr/>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	14,828	(2,876)
	<hr/>	<hr/>
FUND BALANCE - BEGINNING OF YEAR	163,798	38,291
	<hr/>	<hr/>
FUND BALANCE - END OF YEAR	<u>\$ 178,626</u>	<u>\$ 35,415</u>

The accompanying notes are an integral part of the financial statements.

**TOTALS
(MEMORANDUM ONLY)
FOR THE YEAR ENDED MARCH 31,**

<u>2004</u>	<u>2003</u>
\$ 177,434	\$ 172,640
60,316	64,248
365	420
1,137	300
3,220	2,324
684	1,760
<u>243,156</u>	<u>241,692</u>
11,778	7,164
25,862	25,282
153,791	153,357
4,562	7,031
33,227	33,014
1,985	1,930
<u>231,205</u>	<u>227,778</u>
<u>11,952</u>	<u>13,914</u>
<u>202,089</u>	<u>188,175</u>
<u>\$ 214,041</u>	<u>\$ 202,089</u>

GILFORD TOWNSHIP
 Combined Statement of Revenues, Expenditures
 And Changes In Fund Balance - Budget (GAAP Basis) And Actual
 General And Special Revenue Fund Types
 For The Year Ended March 31, 2004

	GENERAL FUND		
	BUDGET	ACTUAL	VARIANCE - FAVORABLE (UNFAVORABLE)
REVENUES:			
Taxes	\$ 43,700	\$ 43,914	\$ 214
Intergovernmental	63,500	60,316	(4,083)
Licenses and permits	200	365	165
Charges for services	300	1,137	837
Interest	2,000	2,716	716
Miscellaneous	-	684	684
TOTAL REVENUES	109,700	109,132	(1,466)
EXPENDITURES:			
Legislative	18,500	11,778	6,722
General government	28,800	25,862	2,938
Public Works	60,900	49,205	11,695
Recreation and Culture	5,300	4,562	738
Public Safety	-	913	(913)
Payroll Taxes	1,700	1,985	(285)
TOTAL EXPENDITURES	115,200	94,304	20,896
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(5,500)	14,828	20,328
FUND BALANCE - BEGINNING OF YEAR	163,798	163,798	-
FUND BALANCE - END OF YEAR	\$ 158,298	\$ 178,626	\$ 20,328

The accompanying notes are an integral part of the financial statements.

SPECIAL REVENUE FUNDS			TOTALS		
BUDGET	ACTUAL	VARIANCE - FAVORABLE (UNFAVORABLE)	BUDGET	ACTUAL	VARIANCE - FAVORABLE (UNFAVORABLE)
\$ 128,781	\$ 133,521	\$ 4,740	\$ 172,481	\$ 177,434	\$ 4,953
			63,500	60,316	(3,184)
			200	365	165
			300	1,137	837
150	503	353	2,150	3,220	1,070
			-	684	684
128,931	134,024	5,093	238,631	243,156	4,525
			18,500	11,778	6,722
103,596	104,586	(990)	28,800	25,862	2,938
			164,496	153,791	10,705
32,314	32,314	-	5,300	4,562	738
			32,314	33,227	(913)
			1,700	1,985	(285)
135,910	136,900	(990)	251,110	231,205	19,906
(6,979)	(2,876)	4,103	(12,479)	11,952	24,431
38,291	38,291	-	202,089	202,089	-
\$ 31,312	\$ 35,415	\$ 4,103	\$ 189,610	\$ 214,041	\$ 24,431

GILFORD TOWNSHIP
Notes to Financial Statements
For the Year Ended March 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES:

Gilford became a Township prior to 1859 and is located in Tuscola County. The Township is operated under a Township Board consisting of five members. The Township provides various services to approximately 800 residents.

The accounting policies of Gilford Township conform to U.S. generally accepted accounting principles applicable to governmental units. The following is a summary of more significant policies:

THE REPORTING ENTITY:

The accompanying general purpose financial statements have been prepared in accordance with criteria established by the Governmental Accounting Standards Board (GASB) Statement No. 14 "The Financial Reporting Entity" for determining the various governmental organizations to be included in the reporting entity. The Township is the primary government which has oversight responsibility and control over all activities. The Township receives funding from local, state and federal government sources and must comply with the requirements of these funding source entities. However, the Township is not included in any other governmental "reporting entity" as defined in GASB pronouncements since the Township Board members are a publicly elected governing body that has separate legal standing and is fiscally independent of other governmental entities. As such, the Board has decision-making authority, the authority to levy taxes and determine its budget, the power to designate management, the ability to significantly influence operations and primary accountability for fiscal matters. The Township does not include any other component units within its general purpose financial statements.

BASIS OF PRESENTATION:

The government uses funds and account groups to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions or activities.

A fund is a separate accounting entity with a self-balancing set of accounts. An account group, on the other hand, is a financial reporting device designed to provide accountability for certain assets and liabilities that are not recorded in the funds because they do not directly affect net expendable available financial resources.

Funds are classified into three categories: governmental, proprietary and fiduciary. Each category, in turn, is divided into separate "fund types".

Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital project funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds).

Fiduciary funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government.

GILFORD TOWNSHIP
Notes to Financial Statements
For the Year Ended March 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

BASIS OF ACCOUNTING:

The modified accrual basis of accounting is followed in the governmental fund types. The modified accrual basis of accounting is defined as the basis of accounting under which expenditures other than accrued interest on general long term obligations are recorded at the time liabilities are incurred and revenues are recognized when available or measurable. Modifications in such method from the accrual basis are as follows:

1. Property taxes and other revenues that are measurable but not available for use to financial operations are recorded as deferred revenue. Other revenue is recorded when earned.

Properties are assessed as of December 31 and the related property taxes become a lien on July 1 of the following year. These taxes are due on February 14 after which they are added to the County tax rolls.

2. Payments for inventoriable types of supplies are recorded as expenditures at the time of purchase.

CASH AND INVESTMENTS:

Michigan Compiled Laws, Section 129.91, authorizes Gilford Township to deposit and invest in the account of Federally insured banks, credit unions, and savings and loan associations; bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligation repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The Township Board has designated several local banks for the deposit of Township funds.

The Township's deposits and investments are in accordance with statutory authority.

RECEIVABLES:

Receivables have been recognized for all significant amounts due the Township. Valuation reserves have not been provided in that collection thereof is not considered doubtful and any uncollected amounts would be immaterial.

COMPARATIVE DATA:

Comparative total data for the prior year has been presented in the accompanying financial statements in order to provide an understanding of changes in the Township's financial position and operations. However, comparative data has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

GILFORD TOWNSHIP
Notes to Financial Statements
For the Year Ended March 31, 2004

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES, (Continued):

TOTAL COLUMNS ON COMBINED STATEMENTS - OVERVIEW:

Total columns on the combined statements - overview are captioned **Memorandum Only** to indicate that they are presented only to facilitate financial analysis.

FIXED ASSETS:

General fixed assets are not capitalized in the funds used to acquire or construct them. Instead, capital acquisition and construction are reflected as expenditures in governmental funds.

ESTIMATES:

The preparation of financial statements in conformity with the U.S. generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

NOTE 2 - PENSION PLAN:

The Township pays no employee benefits.

NOTE 3 - BUDGETS AND BUDGETARY ACCOUNTING:

The Township follows these procedures in establishing the budgetary data reflected in the financial statements.

1. The Township's Supervisor submits to the Township Board a proposed budget by March 31 of each year. The budget includes proposed expenditures and means of financing them.
2. The budget for the General Fund is adopted on a basis consistent with generally accepted accounting principles.
3. Budgeted amounts are as originally adopted, or as amended by the Township Board. Individual amendments were not material in relation to the original appropriations, which were amended.

GILFORD TOWNSHIP
Notes to Financial Statements
For the Year Ended March 31, 2004

NOTE 4 - CASH AND INVESTMENTS:

Cash and investments are held separately by each of the Township's funds.

DEPOSITS:

At year end, the carrying amount of the Township's deposits was \$202,840 and the bank balance was \$203,235 of which \$100,542 was covered by federal depository insurance.

INVESTMENTS:

The Township's investments are categorized to give an indication of the level of risk assumed by the Township at year-end. Category 1 includes investments that are insured or registered, or securities held by the Township's or the Township's agent in the Township's name. Category 2 includes investments that are uninsured and unregistered, with securities held by the counterpart's trust department or its agent in the Township's name. Category 3 includes investments that are uninsured and unregistered, with the securities held by the counter party, or by its trust department or its agent but not in the Township's name. At March 31, 2004, the Township had no Category 2 or 3 investments.

The Township's cash, cash equivalents, investments and restricted assets at March 31, 2004 are composed of the following:

	CASH AND CASH EQUIVALENTS
General Fund Deposits	\$131,985
Special Revenue Fund Deposits	69,916
Agency Fund Deposits	<u>939</u>
TOTAL	\$202,840

NOTE 5 – RISK MANAGEMENT:

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees' and natural disasters. The Township carries commercial insurance to cover any losses that may result from the above described activities. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year or the three prior years.

NOTE 6 – PROPERTY TAX REVENUE:

Property taxes become an enforceable lien on the property as of December 1. Taxes are levied on December 1 and are due in February of the following year. The Township bills and collects its own property taxes and also taxes for the county, intermediate school district, state education fund and school districts. All tax collections are accounted for in the tax collection fund, an agency fund. Township tax revenues are recognized in the fiscal year which includes the December 1 levy date. A levy of 4.0222 mills was applied to \$32,005,169 taxable value for the 2003 tax year. In addition, the Township collected the State Education Tax which was levied July 1st and due September 15th.

GILFORD TOWNSHIP
Notes to Financial Statements
For the Year Ended March 31, 2004

NOTE 7 – DEFICIT FUND BALANCE -- DRAIN FUND:

The Drain Fund has a deficit balance at March 31, 2003 of \$40,208. The General Fund loaned \$42,961 to the Drain Fund to cover the shortage.

NOTE 8 – DUE TO AND FROM OTHER FUNDS:

Due to and from other funds balances at March 31, 2004 are as follows:

<u>FUND</u>	<u>DUE FROM OTHER FUNDS</u>	<u>DUE TO OTHER FUNDS</u>
General Fund	\$46,640	
Special Revenue Fund	9,166	
Current Tax Collection Fund		\$43,427
Agency Fund		<u>12,379</u>
TOTAL	\$55,806	\$55,806

ADDITIONAL INFORMATION

GILFORD TOWNSHIP
General Fund
Schedule of Revenues, Expenditures And
Change In Fund Balance
Budget (GAAP Basis) And Actual
For The Year Ended March 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUES:			
Taxes:			
Property taxes	\$ 43,700	\$ 43,914	\$ 214
Intergovernmental:			
State Shared Revenue	63,500	59,417	(4,083)
State of Michigan-Metro Revenue	0	899	
Licenses and permits	200	365	165
Charges for services	300	1,137	837
Interest	2,000	2,716	716
Miscellaneous	-	684	684
TOTAL REVENUES	<u>109,700</u>	<u>109,132</u>	<u>(568)</u>
EXPENDITURES:			
Legislative:			
Township Board			
Salaries	7,700	1,399	6,301
Professional services	4,500	4,465	35
Insurance	3,500	3,377	123
Other Expenses	2,800	2,537	263
Total Legislative	<u>18,500</u>	<u>11,778</u>	<u>6,722</u>
General Government:			
Supervisor	<u>3,575</u>	<u>3,575</u>	<u>-</u>

GILFORD TOWNSHIP
General Fund
Schedule of Revenues, Expenditures And
Change In Fund Balance
Budget (GAAP Basis) And Actual
For The Year Ended March 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
EXPENDITURES, (Continued):			
Clerk's Staff			
Salary	\$ 5,775	\$ 5,775	\$ -
Office Supplies and Printing	2,750	1,806	944
Total Clerk's Staff	8,525	7,581	944
Assessor	6,160	6,160	-
Treasurer			
Salary	6,090	6,090	-
Office Supplies and Printing	2,750	1,806	944
Total Treasurer	8,840	7,896	944
Elections	1,700	649	1,051
Total General Government	28,800	25,862	2,938
Public Works:			
Zoning and Board of Review			
Salaries	300	1,635	(1,335)
Road Construction	53,600	38,932	14,668
Cemetery Operations			
Contracted services	7,000	8,638	(1,638)
Total Public Works	60,900	49,205	11,695

(Continued)

GILFORD TOWNSHIP
General Fund
Schedule of Revenues, Expenditures And
Change In Fund Balance
Budget (GAAP Basis) And Actual
For The Year Ended March 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
EXPENDITURES, (Continued):			
Recreation and Cultural:			
Township Hall:			
Street lights	\$ 1,900	\$ 1,483	\$ 417
Hall	3,400	3,079	321
Total Recreation and Cultural	<u>5,300</u>	<u>4,562</u>	<u>738</u>
Public Safety:			
Ambulance	<u>-</u>	<u>913</u>	<u>(913)</u>
Payroll Taxes	<u>1,700</u>	<u>1,985</u>	<u>(285)</u>
TOTAL EXPENDITURES	<u>115,200</u>	<u>94,304</u>	<u>20,896</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(5,500)	14,828	20,328
FUND BALANCE - BEGINNING OF YEAR	<u>163,798</u>	<u>163,798</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ 158,298</u>	<u>\$ 178,626</u>	<u>\$ 20,328</u>

GILFORD TOWNSHIP
Special Revenue Funds
Combining Balance Sheet
March 31, 2004

	<u>AMBULANCE FUND</u>	<u>FIRE FUND</u>
<u>ASSETS</u>		
Cash in Bank	\$ -	\$ 38,762
Due from other funds	<u>640</u>	<u>1,243</u>
TOTAL ASSETS	<u>\$ 640</u>	<u>\$ 40,005</u>
 <u>LIABILITIES & FUND BALANCE</u>		
Liabilities:		
Accounts Payable	\$ 239	
Due to other funds		<u>-</u>
Total Liabilities	<u>239</u>	<u>-</u>
Fund Balance:		
Undesignated	<u>401</u>	<u>\$ 40,005</u>
Total Fund Balance	<u>401</u>	<u>40,005</u>
TOTAL LIABILITIES & FUND BALANCE	<u>\$ 640</u>	<u>\$ 40,005</u>

<u>DRAIN FUND</u>	<u>GARBAGE FUND</u>	<u>TOTALS</u>
\$ - 3,219	\$ 31,153 4,064	\$ 69,916 9,166
<u>\$ 3,219</u>	<u>\$ 35,217</u>	<u>\$ 79,082</u>
\$ 43,427		\$ 239 43,427
<u>43,427</u>		<u>43,666</u>
(40,208)	\$ 35,217	35,415
<u>(40,208)</u>	<u>35,217</u>	<u>35,415</u>
<u>\$ 3,219</u>	<u>\$ 35,217</u>	<u>\$ 79,082</u>

GILFORD TOWNSHIP
Special Revenue Funds
Combining Schedule Of Revenues, Expenditures
And Changes In Fund Balances
For the Year Ended March 31, 2004

	<u>AMBULANCE FUND</u>	<u>FIRE FUND</u>
REVENUES:		
Property taxes	\$ 6,680	\$ 24,002
Interest Income	3	319
	<u>6,683</u>	<u>24,321</u>
TOTAL REVENUE		
EXPENDITURES:		
Public Safety	6,664	25,650
Public Works		
	<u>6,664</u>	<u>25,650</u>
TOTAL EXPENDITURES		
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>19</u>	<u>(1,329)</u>
FUND BALANCE - BEGINNING OF YEAR	<u>382</u>	<u>41,335</u>
FUND BALANCE - END OF YEAR	<u>\$ 401</u>	<u>\$ 40,005</u>

See the accompanying notes.

<u>DRAIN FUND</u>	<u>GARBAGE FUND</u>	<u>TOTALS</u>
\$ 60,802 24	\$ 42,037 158	\$ 133,521 503
<u>60,826</u>	<u>42,195</u>	<u>134,024</u>
<u>68,681</u>	<u>35,905</u>	<u>32,314 104,586</u>
<u>68,681</u>	<u>35,905</u>	<u>136,900</u>
<u>(7,855)</u>	<u>6,289</u>	<u>(2,876)</u>
<u>(32,353)</u>	<u>28,928</u>	<u>38,291</u>
<u>\$ (40,208)</u>	<u>\$ 35,217</u>	<u>\$ 35,415</u>

GILFORD TOWNSHIP
Ambulance Fund
Schedule Of Revenues, Expenditures
And Changes In Fund Balances - Budget (GAAP Basis) & Actual
For The Year Ended March 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
Interest Income		\$ 3	\$ 3
Property taxes	\$ 6,680	6,680	-
TOTAL REVENUE	6,680	6,683	3
EXPENDITURES:			
Public Safety			
Ambulance service	6,664	6,664	-
TOTAL EXPENDITURES	6,664	6,664	-
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	16	19	3
FUND BALANCE - BEGINNING OF YEAR	382	382	-
FUND BALANCE - END OF YEAR	\$ 398	\$ 401	\$ 3

See the accompanying notes.

GILFORD TOWNSHIP
Fire Fund
Schedule Of Revenues, Expenditures
And Changes In Fund Balances - Budget (GAAP Basis) and Actual
For The Year Ended March 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
Property taxes	\$ 23,900	\$ 24,002	102
Interest Income	150	319	\$ 169
TOTAL REVENUE	<u>24,050</u>	<u>24,321</u>	<u>271</u>
EXPENDITURES:			
Public Safety			
Fire protection	<u>25,650</u>	<u>25,650</u>	<u>-</u>
TOTAL EXPENDITURES	<u>25,650</u>	<u>25,650</u>	<u>-</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(1,600)</u>	<u>(1,329)</u>	<u>271</u>
FUND BALANCE -BEGINNING OF YEAR	<u>41,335</u>	<u>41,335</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ 39,735</u>	<u>\$ 40,005</u>	<u>\$ 271</u>

See the accompanying notes.

GILFORD TOWNSHIP
Drain Fund
Schedule Of Revenues, Expenditures
And Changes In Fund Balances - Budget (GAAP Basis) and Actual
For The Year Ended March 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
Property taxes	\$ 62,100	\$ 60,802	\$ (1,298)
Interest income		24	24
TOTAL REVENUE	<u>62,100</u>	<u>60,826</u>	<u>(1,298)</u>
EXPENDITURES:			
Public Works			
Drain-at-large	<u>69,000</u>	<u>68,681</u>	<u>319</u>
TOTAL EXPENDITURES	<u>69,000</u>	<u>68,681</u>	<u>319</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>(6,900)</u>	<u>(7,855)</u>	<u>(979)</u>
FUND BALANCE - BEGINNING OF YEAR	<u>(32,353)</u>	<u>(32,353)</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ (39,253)</u>	<u>\$ (40,208)</u>	<u>\$ (979)</u>

See the accompanying notes

GILFORD TOWNSHIP
Garbage Fund
Schedule Of Revenues, Expenditures
And Changes In Fund Balances - Budget (GAAP Basis) and Actual
For The Year Ended March 31, 2004

	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE - FAVORABLE (UNFAVORABLE)</u>
REVENUE:			
Property taxes	\$ 36,410	\$ 42,037	\$ 5,627
Interest income		158	158
TOTAL REVENUE	<u>36,410</u>	<u>42,195</u>	<u>5,785</u>
EXPENDITURES:			
Public Works			
World waste	<u>34,596</u>	<u>35,905</u>	<u>(1,309)</u>
TOTAL EXPENDITURES	<u>34,596</u>	<u>35,905</u>	<u>(1,309)</u>
EXCESS OF REVENUE OVER (UNDER) EXPENDITURES	<u>1,814</u>	<u>6,289</u>	<u>4,476</u>
FUND BALANCE - BEGINNING OF YEAR	<u>28,928</u>	<u>28,928</u>	<u>-</u>
FUND BALANCE - END OF YEAR	<u>\$ 30,742</u>	<u>\$ 35,217</u>	<u>\$ 4,476</u>

See the accompanying notes

GILFORD TOWNSHIP
Schedule of Changes in Assets and Liabilities
Current Tax Collection Fund
For the Fiscal Year Ended March 31, 2004

CURRENT TAX COLLECTION FUND

	<u>BALANCE MARCH 31, 2003</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>BALANCE MARCH 31, 2004</u>
<i>ASSETS</i>				
Cash	\$ 470	\$ 469		\$ 939
Taxes receivable	49,510	946,089	\$ 945,954	49,645
<i>TOTAL ASSETS</i>	<u>\$ 49,980</u>	<u>\$ 946,558</u>	<u>\$ 945,954</u>	<u>\$ 50,584</u>
 <i>LIABILITIES</i>				
Due to Fire Fund	\$ 1,032	\$ 23,791	\$ 24,002	\$ 1,243
Due to Ambulance Fund	600	6,680	6,720	640
Due to Drain Fund	2,753	60,339	60,805	3,219
Due to Garbage Fund	3,300	41,273	42,037	4,064
Due to General Fund	2,358	43,059	43,914	3,213
Due to other taxing units	39,937	770,812	769,080	38,205
<i>TOTAL LIABILITIES</i>	<u>\$ 49,980</u>	<u>\$ 945,954</u>	<u>\$ 946,558</u>	<u>\$ 50,584</u>

See the accompanying notes.